**White City Central Construction Group**

**5th December 2023 6pm**

**Online meeting**

**MINUTES**

**1. Welcome and introductions**

Present:

Fr. Richard Nesbitt

Michael

Daniel

Jamal

Agnes Marsden Jeeves – H&F

Sam Beak – H&F

Peter Goodrick – H&F

Actions from previous minutes

* Agnes circulated the social value presentation and mind map to CWG mailing list
* List of stakeholders sent to Shax and Father Richard as requested.
* Digital inclusion/wider engagement. H&F cannot create/moderate a social media page, will continue to use existing channels such as council website. CWG members can set up social media page and H&F can provide content to assist.
* Shax to develop mini proposal for digital engagement in the community

**2. Survey to formulate tender questions**

* Agnes created a survey based on discussion at the previous meeting. The survey will gather feedback to help the CWG formulate tender questions for the competing contractors during the procurement.
* CWG read through the survey and made some small changes to the wording. Added ‘green/sustainability projects’ to the list of proposed social value projects.
* Survey embedded on the council website and went live on 5th December.
* Group agreed to extend the closing date to 12th January.

Discussion on how to share the survey with the community and encourage people to complete it:

* QR code included in the newsletter posted to ~2000 addresses.
* Link included in emails to the white city central mailing list
* Email sent to CWG members so they could forward on to any friends/neighbours.
* Whatsapp message sent to CWG members so they could easily forward the link.

**3. CWG social media site proposal and ideas for short videos to raise awareness of the group**

* social media site proposal discussion postponed
* group agreed that short video clips from group members would be good to raise awareness of the CWG and the project as a whole
* Possibility of meeting with the mosque to raise awareness of the project- Jamal to discuss with mosque staff.

**Any Other Business**

Query about whether local jobs with the main contractor would be prioritised for estate residents?

* Not specifically for estate residents, but we can encourage estate residents to register with H&F Works ahead of the construction phase to make it easy to apply for any opportunities and get support from the council’s employment, training and skills team.

**Next meeting**: Tuesday 23rd/30th Jan

The group agreed better to hold online, especially in winter. Some members work night shifts so 6pm online works better.