**White City Central Construction Group**

**Our Lady of Fatima Parish Centre, W12 7QR**

**05/04/2023 6.30pm**

**Attendees**

Shakirah; Les; Fr. Richard; Jamal; Niral Patel (LBHF); Kelvin Tame (LBHF).

**Purpose of Group**

Kelvin and Niral outlined the purpose of the group, i.e., to formulate questions by White City residents for prospective contractors to answer as part of the procurement process.

The council will continue to carry out the communications for the project and publish a regular newsletter. The LBHF White City Central website is also kept live as a channel for communications.

It was stressed that all communications must be consistent.

The White City Housing Office will be manned fortnightly from next Thursday 13th April.

**Procurement + Discussion**

Niral explained that the council has adopted a framework model of procurement, which has been approved by the Cabinet.

The weighting for procurement is 60% pricing, 40% qualitative.

It is important between now and July to find what is important to residents so contractors can cost for it.

Could include: school traffic; noise; dust; social value; equality, diversity and inclusion

The quality of the contractor and the quality of the build are very important.

The onus is on the council to ensure quality of build.

**Transparency**

What level of transparency will residents see?

The council will be as transparent as possible while shielding residents from legal liability.

The council cannot reveal sensitive commercial information, for example; but can show for example, fire strategies and other information which will be part of the planning application.

Communication between the council and residents is essential for residents to be fully informed and to ensure the group is not a tick-box exercise.

**Terms of Reference.**

A draft version of the terms of reference was circulated among the group. Residents agreed to read the ToR in their own time and respond to Kelvin by **Wednesday 12th April** with any comments or amendments.

Shakirah was unanimously elected as Chair for the White City Central Construction Group.

**Other**

It was agreed that meetings should start at 7pm moving forward to make it easier for people to attend.

Niral will send Shakirah a copy of the Hartopp and Lannoy ITT.

Niral can arrange to speak with those members of the group less familiar with the procurement process.

Next meeting: To be held late April/early May. Kelvin will contact members and arrange the most suitable date.